Please follow these simple steps to Accept/Decline your Awards:
(If you have not been Admitted this process will not be available, please return a signed paper award letter)

____ Step 1: Go to www.scsu.edu

____ Step 2: Log in to Bulldog Connection

____ Step 3: Click on the Registration & Fees Tab

____ Step 4: Locate the “Financial Aid Status & Award Detail” box

____ Step 5: Click on the Financial Aid Award Detail link

____ Step 6: Select the Award Year 2014-2015 and click submit

____ Step 7: Click on the “Terms and Conditions” tab. Read the information and Accept or Not Accept the Terms (If you do not accept, you will not be eligible for aid)

____ Step 8: Click on the Accept Award Offer tab

____ Step 9: Accept or Decline the awards
   You may accept a partial award by selecting ‘Accept’ and entering a dollar amount in the ‘Partial Amount’ box

____ Step 10: Click Submit Decision once you have accepted/declined the awards
   If you want a paper copy of your award for your records, click on the Print link on the “Accept Award Offer” tab

____ Step 11: If you are accepting a Direct Subsidized or Direct Unsubsidized Loan, please follow the steps on the reverse side to complete the Master Promissory Note and Entrance Counseling (All students accepting a loan for the first time at SCSU must complete both)
ALL SOUTH CAROLINA STATE UNIVERSITY STUDENTS who accepted a student loan for the first time with the University MUST follow the instructions below in order for the Financial Aid Office to process your Federal Direct Subsidized or Unsubsidized Student Loan.

**THESE ARE 2 SEPARATE STEPS.**
**PLEASE MAKE SURE YOU COMPLETE BOTH STEPS!**

### Entrance Counseling

**STEP 1:** Go to [www.studentloans.gov](http://www.studentloans.gov)

**STEP 2:** Select “Sign in” (use same PIN used for FAFSA)

**STEP 3:** Click the “Complete Entrance Counseling” link

**STEP 4:** Follow directions until complete

If you do not come to a screen that says “congratulations, you have completed your entrance counseling,” you may have missed something and will have to do it over.

### Master Promissory Note (MPN)

**STEP 1:** Repeat the above steps 1-2

**STEP 2:** Click on the “Complete MPN link”

**STEP 3:** Follow directions until complete

If you do not come to a screen that says “congratulations, you have completed your MPN,” you may have missed something and will have to do it over.

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**THINGS YOU WILL NEED**

- Department of Education PIN
- Student’s Social Security Number
- Student’s Permanent Address
- Student’s Date of Birth (for the MPN, enter your birthday in the following format: mm/dd/yyyy - make sure to include the slashes)
- Driver’s license number
- E-mail address
- Two Separate References (2 different people at different addresses)

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If you have any questions please email the Financial Aid Office at financialaid@scsu.edu from your SCSU email.