CALLED MEETING OF THE
BOARD OF TRUSTEES
SOUTH CAROLINA STATE UNIVERSITY
ORANGEBURG, SOUTH CAROLINA
AUGUST 26, 2009

BOARD OF TRUSTEES

Mr. Lumus Byrd, Chairman
Dr. John H. Corbitt, Vice Chairman
Mr. Robert Nance, Secretary
Mr. Earl Bridges
Mrs. Linda Edwards-Duncan
Mr. Frederick R. Gallant
Mr. Karl V. Green
Mr. Jonathan Pinson
Mr. Matthew Richardson
Mrs. Martha Scott Smith
Dr. Walter Tobin
Mr. Maurice Washington
Mr. Lancelot Wright

Ex-Officio Members
Dr. Evelyn Fields
Mr. Nathaniel Howard
Mr. Zachary Middleton
Ms. Kay Snider
Mr. George Quick
Dr. James A. Boykin, Trustee Emeritus
Mr. Charles C. Lewis, Sr., Trustee Emeritus
MINUTES OF CALLED MEETING
BOARD OF TRUSTEES
SOUTH CAROLINA STATE UNIVERSITY
THE STATE ROOM
AUGUST 26, 2009
9 A.M.

I. OPEN SESSION/CALL TO ORDER:
Chairman Lumus Byrd called the meeting to order at 9:05 a.m. and asked Mrs. Mosley to read the public notice and call the roll.

II. PUBLIC NOTICE:
Mrs. Mosley stated that the meeting was being held in accordance with the Freedom of Information Act, Code Section 30-4-80. Notice of the meeting and the agenda was provided to all interested persons, organizations and news media.

III. ROLL CALL:
Members Present: Chairman Lumus Byrd, Vice Chairman John Corbitt (via telephone), Secretary Robert Nance, Trustees Mr. Earl Bridges (via telephone), Mr. Reginald Gallant, Mr. Karl Green (via telephone), Dr. Shirley Martin, Mr. Jonathan Pinson, Mr. Matthew Richardson, Mrs. Martha Smith, Dr. Walter Tobin, Mr. Maurice Washington and Mr. Lance Wright; Ex-officio Member Dr. Evelyn Fields.

Members Absent:
Trustee Mrs. Linda Edwards-Duncan and Ex-officio Members Mr. George Quick, Mr. Nathaniel Howard, Mrs. Kay Snider, Mr. Zachary Middleton, Dr. James Boykin and Mr. Charles Lewis.

Administrators and Others Present: Executive Director for the Board Ms. Joyce Green, Assistant to the Board Mrs. Eartha Mosley, Vice President for Finance Mr. John Smalls, Attorney Edwin Givens, Director of Public Relation Mrs. Erica Taylor, Ms. Dion and Mr. Lee Tant of the Times and Democrat Newspaper, other reporters from the media and Mrs. Isreal C. Tyler, recorder.

IV. AGENDA ADOPTION:
Chairman Byrd stated that the Board needed to go into executive session to receive advice on a legal matter. He then called for a motion.

MOTION: Trustee Smith moved, seconded by Trustee Wright, to go into executive session to receive advice on a legal matter.

VOTE: The motion carried and the Board went into executive session.
V. OPEN SESSION RECONVENED:
Chairman Byrd said that the Board had been in executive session, and he called on Trustee Tobin to make a statement. Trustee Tobin stated that the Board met for the purpose of receiving a legal briefing on pending litigation matters. The public notice released prior to the meeting was prepared before the preliminary enrollment numbers became available. Since that time, the Board has come to learn that enrollment is a matter of serious concern. For this reason, the Board will need to amend its agenda to receive a report on the enrollment and discuss the situation. The public was notified of the special called meeting for legal matters. We ask for consideration and cooperation as the Board works through these critical issues. Chairman Byrd called for a motion to amend the agenda.

MOTION: Trustee Smith moved to amend the published agenda to add discussion of the status of enrollment and the budget for 2009-2010 school year. Her motion was seconded by Trustee Washington.

VOTE: Unanimous.

Enrollment Issues: Mr. Smalls stated that, although the acceptance period is over, some of those students are still finalizing their paperwork and paying their bills. Each year, we allow this process to continue so students can get in school. These students are in classes, and we work with them until their process is complete. Enrollment is at 90% of where it needs to be. The administration will be prepared at committee meetings on September 3 to present appropriate budget reductions. Trustee Smith asked if the University had the necessary resources. Mr. Smalls stated that a number of students needed only a few hundred dollars. Very few of those students are turned away because of funding. If they are serious and have the appropriate grades, finance uses funds that have been set aside to help them. President Cooper said some of those funds come from the foundation and alumni for needs-based students. He said all resources at the University are being leveraged. Trustee Wright asked about adjustments for a shortfall of students. Mr. Smalls said that another 4% reduction in funds from the state is expected, so recommendations will include both issues. President Cooper said he would send information to the Board on Tuesday in preparation for Thursday’s committee meetings. Trustee Corbitt asked how much was in the contingency fund. Mr. Smalls answered $1.4 million. He said it was the Board’s contingency fund, to be used at their discretion. Trustee Corbitt asked if a full Board meeting could be scheduled after the committee meetings on September 3, 2009. President Cooper said the stimulus money had not yet been received, but his plan was to not invest in recurring salaries, but on things in line with the strategic plan and issues related to accreditation. He said there is a strong accountability mandate connected to the stimulus money. SC State will get $3.2 million this year and $3.2 million next year. Trustee Richardson asked if the President could share the strategies to use the stimulus money. President Cooper said when the money and guidelines come in adjustments will probably have to be made. Trustee Richardson asked if there was a timeframe. President Cooper said answered that the administration was waiting for the money to come in with the specific criteria on how it must be spent. He said

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federal guidelines have been reviewed by staff, but some state guidelines are also expected. Trustee Richardson asked if strategies were being considered to deal with the budget shortfall for the entire year. Mr. Smalls answered yes, and that most of the students who are not able to work out their arrangements for the fall will start in the spring. Trustee Richardson asked about expectations about retention. Mr. Smalls said spring last year was very close to fall. Trustee Gallant asked what tactics and strategies were in place last spring. President Cooper said students who did not return this year, two-year college students, transfers, contract and non-traditional students are being targeted. Trustee Gallant asked if had been determined why enrollment fell short this semester. President Cooper said the economic downturn was a significant impact. Trustee Smith said she found it very difficult to accept the absence of the enrollment committee and strongly encouraged its reconstitution. Trustee Tobin asked about distance learning and continuing education being utilized for local communities. He said, in the past there were offerings in convenient locations that boosted enrollment. Trustee Washington asked if there were additional students in the process that might help to cut into the $2 million shortfall. President Cooper said there were in excess of 400 still trying to get into school. Trustee Washington asked if those 400 students in the system. Mr. Smalls said those students were in the 4,852 count, but they will be dropped and all cards deactivated if they fail to get their funds in. Mr. Smalls added that all appropriate folks were working with those students as well as those in the pipeline. Trustee Washington requested a weekly report from the President on the students who have not paid. President Cooper stated that some of the students here may have to start in the spring if they cannot meet their financial obligations. Trustee Washington asked how much it was costing the University to work with those students through financial aid and the impact on revenues. Mr. Smalls responded that a certain amount is budgeted for scholarships. Trustee Gallant said he was not as optimistic about spring semester and recommended putting together strategies right now to offset as shortfall in students second semester. President Cooper assured the Board that the administration was looking at every tool at their disposal. Mr. Smalls told the Board that different scenarios would be presented to them for their consideration on September 3. Trustee Smith asked that the administration take a proactive approach rather than a reactive one. She also recommended to the trustees that they look at how they could trim their budget. Trustee Gallant requested an analysis of spring vs. fall enrollment. Trustee Richardson asked if enrollment affected the auxiliary enterprises. Mr. Smalls responded that the auxiliary enterprises would not be negatively impacted by enrollment. Ms. Smalls reported to the Board that Claflin requested the use of some of SC State’s beds. Trustee Wright asked if all of the housing renovations had been completed. Trustee Washington asked when the Board could expect to see final enrollment numbers. President Cooper said final numbers were due CHE on October 31, 2009, and those numbers would be reported to the Board. Trustee Smith addressed the Media personnel present, and asked that they respect protocol when releasing information. She asked that the Board have privy to information before they release it.
VI. ADJOURNMENT:
Chairman Byrd called for a motion to adjourn the meeting.

MOTION: Trustee Tobin moved, seconded by Trustee Gallant, for adjournment.

VOTE: The motion carried and the meeting was adjourned at 2:05 p.m.

[Signatures]
CHAIRMAN, BOARD OF TRUSTEES
SECRETARY, BOARD OF TRUSTEES

[Signatures]
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