

# ADD/DROP FORM



(To be completed only after Late Registration ends)

OFFICE OF THE REGISTRAR  
 POST OFFICE BOX 8104 ✦ 300 COLLEGE STREET, NORTHEAST  
 ORANGEBURG, SC 29117-0001 ✦ (803) 536-7185 ✦ FAX: (803) 536-8602

**Instructions:** Complete this form with all applicable information. The signature of advisor/chairperson is required for the Registrar's Office to adjust your schedule. Please be advised that any courses added or dropped after the Add/Drop period requires the signature of the instructor and the approval of the Registrar's Office.

Please Print or Type

Campus Wide ID	Name (Last, First, M.I.)	Semester <input type="checkbox"/> FALL <input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER	Year
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## Add Courses

CRN	Department	Course Number	Section Number	Credit Hours	Instructor's Signature	Date

## Drop Courses

CRN	Department	Course Number	Section Number	Credit Hours	Instructor's Signature	Date

Total Enrolled Hours \_\_\_\_\_

This form may be mailed to Office of the Registrar, P. O. Box 8104, Orangeburg, South Carolina 29117. All forms mailed or faxed must be received in the Registrar's Office on or before deadlines as outlined in the University Calendar for the term.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

\*Dean's Signature \_\_\_\_\_ Date \_\_\_\_\_

\*Note: This signature is only required if the student exceeds 20 hours.

Office Use Only.