



SC STATE UNIVERSITY

RESIDENCE LIFE AND HOUSING

HOUSING APPLICATION



Please select the Semester that applies to you:

_____ Fall 20 ____ (August-December) _____ Spring 20 ____ (January to May)

Those interested in living on-campus should complete a Housing Application online, please be advised that all submitted applications will be processed, and students will be liable for the terms of the Housing Contract/Agreement. The Housing Contract and Housing Application can be found via the SC State University website on the Residence Life and Housing webpage. Prior to submitting your Housing Application, your Application Fee must be paid in full. Housing Application Fee will not be waived. **Application Fee \$160.00 New/Transfer Students and \$150.00 Returning/Readmit Students. The Housing Application Fee must be paid by all students. These fees are NON-REFUNDABLE.**

Last Name: _____ Middle Initial: _____ First Name: _____

Student ID#: 900 _____ Gender: ___ Male ___ Female

Current Classification: ___ Freshman ___ Sophomore ___ Junior ___ Senior ___ Transfer ___ Readmit ___ Graduate

Special Groups: This applies to your position after being accepted SC State, not organizations in High School.

___ Band ___ Honors ___ Athlete Team, specify: _____ Other, specify: _____

Building Preference: (Select 1st & 2nd Choice)

Freshman Residence Halls

- Battiste Hall -First Year (Co-Ed) –First year Honor Students and First Year Athletes
- Earle Hall – First Year Males
- Mitchell Hall –First-Year Males and First Year Band Males
- Truth Hall- First –Year Females
- Williams Hall- First Year Females and First Year Female Band

Upperclassmen Residence Halls

- Hugine Suites- Upperclassmen (Co-Ed)and First-Time Transfers w/29 or more accepted credit hours
- University Village-First Time Transfers w/29 or more accepted credit hours - Single Occupancy

Housing will make every attempt to satisfy preferences. However, it is strongly encouraged that you submit your roommate preference on applications and pay Housing Application Fee at the same time where possible to be properly matched. If you leave preferred roommate spaces blank, roommates will be selected for you.

Preferred Roommate(s):

Suitemate #1 Name: _____ Student ID #: 900 _____

Suitemate #2 Name: _____ Student ID #: 900 _____

Suitemate #3 Name: _____ Student ID #: 900 _____

Permanent/Home Address:

Street _____ City _____ State _____ Zip _____

Cell Phone: _____ Birthdate: _____

Student Email Address: _____@scsu.edu

Name of Parent/Guardian: _____ Phone # _____

Parent email Address: _____

Important Information:

Requests for a particular housing assignment are honored on a first-come, first-serve basis. Due to space limitations, we may not be able to honor all requests.

- *Your Housing Application will only be processed once your Application Fee has been paid in full.*
- *Students who have questions about the application process should contact the Residence Life and Housing Office at 803-533-3675.*
- *A student is required to vacate his/her room during all break periods (Thanksgiving Break, Winter Break, and Spring Break) according to the published timelines for each break period. The University is officially closed during these breaks to all students however; If a student desires to remain on campus during break periods, the student must apply for a Break Pass by the deadline established and receive approval from the Director of Residence Life and Housing or designee. Each Break Pass application will be evaluated on a case by case situation. Submitting a Break Pass application does not guarantee approval. If the break pass is approved for the **Thanksgiving Break/Spring Break, a \$175 charge will be added to the student's account for the entire break (if the student does not need to stay for the entire break, a \$50 per day charge will be added to the student's account; not to exceed two days).** If the student is approved for the entire Winter December Break, a \$500 fee will be added to the student's account (if the student does not need to stay for the entire break, a \$50 per day charge will be added to the student's account; not to exceed two days). At the end of the fall semester, students must be properly checked-out and return their key prior to departure. At the end of his/her occupancy period in the spring semester, the student must remove all belongings from his/her room and complete the proper checkout procedures in accordance with stated deadlines. Failure to check out properly and/or return all keys by the check-out deadline will result in disciplinary fines and/or charges. The Improper check-out fee is \$150 and the lost or unreturned key fee is \$120. **Any student failing to check out properly and leave any belongings behind will have 5 days to claim and pick up after which the University is not responsible for any items left.***
- **SC State reserve the right to enter any student's room for inspections, health and safety checks, and/or a search and seize when it is deemed necessary.**

I understand that I will be given a housing assignment and applicable charges will be posted to my student account when I submit this application. It is my responsibility to make sure that I meet all financial deadlines that are established by the university. Failure to meet financial deadlines may jeopardize my housing assignment. I also understand that it is my responsibility to submit a Housing Cancellation Form if I no longer desire to live on campus. Those who submit a cancellation form will incur cancellation penalties outlined in the Housing Contract.

I affirm and certify (1) that I am a current or prospective student at South Carolina State University, (2) that the signature below is my own proper signature which I have signed on my behalf only, and (3) that under penalty of perjury the foregoing is true and correct. I further acknowledge that if any of these certifications are not true, the University will hold me liable for any and all damages incurred as a result of this false certification to the fullest extent of the law.

Signature: _____
(E-Signature)

Date: _____

Parent's Signature: _____
(E-Signature)

Date: _____

Please email completed Housing Application to scsuhousing@scsu.edu.