

MINUTES
SC STATE UNIVERSITY BOARD OF TRUSTEES
SPECIAL MEETING TELECONFERENCE
LOWMAN HALL BOARD CONFERENCE ROOM
ORANGEBURG, SOUTH CAROLINA
AUGUST 1, 2019

CALL TO ORDER/OPEN SESSION:

Chairman Milton Irvin called the meeting to order at 1:01 PM. He noted that proper notice was given regarding the meeting to comply with the Freedom of Information Act. The agenda was circulated to the members (Attachment 1). Trustee Rodney Jenkins gave the invocation.

Board Members Present Via Phone: Trustees: Milton Irvin, Rodney Jenkins, Hamilton Grant, Starlee Alexander, Doris Helms, Doward Harvin, Monica Scott, Donnie Shell, Hubbard Smalls, Daniel Varat and Jeff Vinzani. *Ex-Officio Members:* John Funny, Kenita Pitts Howard and David Staten.

Absent: Trustee Wilbur Shuler

Administrators & Others: Via Phone: *President, James E. Clark and Athletic Director, Stacy Danley; On-Site: Vice President for Finance & Management, Teare Brewington; Vice President Institutional Advancement & External Affairs, Sonja Bennett-Bellamy; Special Assistant to the President, Betty Boatwright; Marketing Manager, Benita Cooper; Executive Director of 1890 Research and Extension, Delbert Foster; SACSCOC Liaison, Valerie Goodwin; Budget Director, Donna Hanton; Vice President for Student Affairs, Tamara Jeffries-Jackson; Assistant Professor, Elbert Malone on behalf of Learie Luke; Public Relations Coordinator, Chaundra Mikell; General Counsel, Mercedes Pinckney; Administrative Coordinator, Chrystal Rogers; 1890 Research Administrator, Louis Whitesides; and Administrative Coordinator and Recorder, Eartha Mosley.*

Media: The Times and Democrat-Reporter, Dionne Gleaton.

ADOPTION OF AGENDA

Chairman Irvin asked for a motion to adopt the agenda. ***Trustee Doris Helms motioned to adopt the agenda. The motion was seconded by Trustee Donnie Shell. Vote: unanimously approved.***

ACADEMIC AFFAIRS/1890 RESEARCH & EXTENSION COMMITTEE

Committee Chair, Doris Helms presented the University's recommendations for Tenure and Promotion for approval and the Undergraduate and Graduate Transfer Credit Policies for approval. ***The Chairman asked for a motion to approve the recommendations. Trustee Rodney Jenkins made the motion to approve the Tenure and Promote recommendations along with Undergraduate and Graduate Transfer Credit Policies recommendations. The motion was seconded by Trustee Daniel Varat. Vote: unanimously approved.***

Committee Chair Helms submitted the University's Organizational Chart for approval. Discussions were held regarding new positions on the chart, the circulation of the organizational chart for feedback, faculty concerns with new departments, SACSCOC requirements concerning the organizational chart, the placement of the Athletics Compliance Officer under the Provost's Office and concerns with moving the Admissions Office under the Provost's Office. After additional dialogs, Ms. Valerie Goodwin was asked to make adjustments to the organizational chart and resubmit to the trustees on BoardEffect for a final review before voting on it. The following changes were mentioned: on the Academic Affairs Organizational Chart, modifications in purple (Office of Institutional Effectiveness and Research, Graduate School, Dept.

of Engineering, Dept. of Engineering Technology, Dept. of Speech Pathology & Audiology) would change to black. The modifications in reds would be deleted (College of Agriculture and Dept. of Agriculture & Public Service). The Office of Admissions in purple would be placed back under Special Assistant to the President in black. For the University's Organizational Chart the following changes were mentioned: modifications in green (VP of Strategic Alliance and VP of Research) would be deleted. The Executive Director of 1890 Research and Extension would return back to its original place and Sponsored Programs would return back to Academic Affairs. Modifications in red (Title IX Coordinator/EO Investigator and Research Initiatives) would be deleted. To allow Ms. Goodwin time to make the changes, the members decided to table the discussion until further down on the agenda. ***Trustee Rodney Jenkins motioned to table the Revised University's Organizational Chart for approval until later on the agenda. The motion was seconded by Trustee Monica Scott. Vote: unanimously approved.***

AUDIT/RISK MANAGEMENT AND LEGAL MANAGEMENT

Committee Chair Starlee Alexander shared that the committee met Thursday, July 25th and decided to make recommendations regarding the Board Member Dismissal Policy and any other recommendations would be made at a later meeting. She asked Mercedes Pinckney to give an update on the Bylaws. Ms. Pinckney preceded to inform the Trustees that *Article II, Sections 4: The Board Member Dismissal was added; Article III, Number 7- r was modified to show the intent of the Board and Number 11 also provided more clarity. Number 12 was deleted as it was redundant of Number 10.* Committee Chair Alexander stated that the purpose of the changes was to be in compliance with SACSCOC. ***Chairman Irvin asked for a motion to update the bylaws. Trustee Jeff Vinzani made a motion to approve the recommendations put forth by the committee of the bylaws. The motion was seconded by Trustee Doward Harvin. Vote: unanimously approved.***

FINANCE AND OPERATIONS COMMITTEE

Committee Vice Chair Monica Scott shared that the committee met on Monday, July 22nd and discussions of the budget were held as it relates to the absence of the state appropriation figures and the Fall student enrollment numbers. Following the receipt of the final State appropriation figures and the Fall enrollment figures, the Administration will recommend that the 2019-2020 budget be presented to the Finance and Operation Committee and Board for final approval. The University recommended continuing the 2018-2019 budget into 2019-2020 until the final figures are known. Therefore, the committee recommended approval of the continuing 2018-2019 budget into 2019-2020. ***The Chair asked for the motion. Trustee Doris Helms made a motion to continue the 2018-2019 budget into 2019-2020. The motion was seconded by Trustees Rodney Jenkins. Vote: unanimously approved.***

STUDENT AFFAIRS AND ATHLETICS COMMITTEE

Committee Chair Donnie Shell indicated the committee met on Monday, July 22st to discuss and made amendments to the Student Code of Conduct. The Chair asked for a motion. ***Trustee Hamilton Grant made a motion to approve the resolution from the Student Affairs and Athletics Committee regarding the Student Code of Conduct. The motion was seconded by Trustees Doris Helms. Vote: unanimously approved.***

ENROLLMENT UPDATE

Chairman Irvin asked Mrs. Betty Boatwright to give an update on the enrollment on behalf of the President. Mrs. Boatwright stated the University is projecting 3,000 students for Fall 2019; however, as of July 31st enrollment was 1,923, which included 1,700 undergraduates and 213 graduate students. Mrs. Boatwright continued by comparing the headcount from 2017 to 2018 at the same time period; there 170 fewer students at the time of the meeting. This was due to how the University-processed new and returning students. Last year's numbers included readmitted undergraduates, special undergraduates, and 200 recertification students. The University did not anticipate 200 recertification students this fall. Mrs. Boatwright continued by stating data showed that 71 percent of the University's undergraduate student typically would return. She also reported the Graduate School was expecting around 250 students to return.

Mrs. Brewington, VP for Finance and Management, shared enrollment is being watched closely as the enrollment would determine each area's budget. Several versions of the budget projections were currently being calculated. There was also usually 10% attrition in the spring, which would be built into the budget calculation.

There was a lengthy discussion concerning the leadership in Enrollment Management. Trustee Grant made a request to Chairman Irvin that President Clark would meet with the Trustees regarding enrollment. Chairman Irvin stated he would speak with the President and would get back with the Trustees.

Trustee Jenkins asked, *“Under the Finance and Operations Committee, was there approval of no increase in student fees?”* Trustee Monica Scott stated a resolution/approval was not required. Going forward, Trustee Jenkins stated the consideration of an increase in student fees should be discussed in the spring of the year.

Trustee Doward Harvin wanted to know if there was ample housing for students as it related to the fall enrollment. Dr. Jackson replied there was. Trustee Harvin proceeded to thank the Trustees and resources persons for working together by going through the proper procedures before presenting matters before the Board for approval. He congratulated every one working on the University's Alumni Convention, and applauded Athletics on the excellent presentation and donations toward the Athletics R.I.S.E. Campaign; he ended by thanking the Board for not increasing tuition for this fiscal year.

Discussion resumed regarding the University's organizational chart. Talks were held regarding the current organizational chart on the University's webpage vs the modified organizational chart by Ms. Goodwin, SACSCOC requirements regarding the organizational chart, and the Board's charge concerning the organizational chart.

Trustee Jeff Vinzani made a motion to close the discussion and to vote on the University's Organizational Chart. The motion was seconded by Trustee Monica Scott. Vote: unanimously approved.

Trustee Jeff Vinzani made the motion to approve the University's Amended Organizational Chart that was uploaded to BoardEffect. The motion was seconded by Trustee Monica Scott. Motion passed, one opposed – Trustee Hamilton Grant.

ADJOURNMENT

The Chair asked for a motion to adjourn the meeting. ***Trustee Monica Scott made a motion to adjourn the meeting. Seconded by Trustee Rodney Jenkins. Vote: unanimously approved.***

The meeting adjourned at 3:31 PM.

Submitted by,

Eartha Mosley
Recorder

Attachments

- 1 - Agenda
- 2 - Tenure and Promote
- 3 - Undergraduate and Graduate Transfer Credit Policies
- 4 - Update Bylaws
- 5 - Student Code of Conduct
- 6 - University's Amended Organizational Chart