

MINUTES
SC STATE UNIVERSITY INTERIM BOARD OF TRUSTEES MEETING
LOWMAN HALL BOARD CONFERENCE ROOM
ORANGEBURG, SOUTH CAROLINA
JANUARY 25, 2017

CALL TO ORDER / OPEN SESSION:

Chairman Charles S. Way, Jr. called the meeting to order at 10:00AM. He noted that proper notice was given regarding the meeting to comply with the Freedom of Information Act. The agenda was circulated to the members (Attachment 1). President James E. Clark gave the invocation.

Trustees Present: Mr. Charles S. Way, Jr., Mr. Milton Irvin, Dr. Doris Helms, Mr. Donnie Shell, Mr. Steve Swanson, and Mr. Jeff Vinzani. *Ex-Officio Members:* Mrs. Vernell Brown and Mr. Juwan Ayers.

Administrators & others present: *President*, Mr. James E. Clark; *Acting Provost*, Dr. Learie Luke; *Controller*, Ms. Teare Brewington; *Vice President for Student Affairs*, Dr. Tamara Jeffries-Jackson; *Associate Vice President for Institutional Advancement*, Mr. A.L. Fleming; *Acting Athletics Director*, Mr. Doug Robertson; *Director of Public Relations*, Mrs. Elizabeth Mosely-Hawkins; *Special Assistant to the President for Executive Affairs*, Mrs. Shondra Abraham; and *Administrative Coordinator and Recorder*, Mrs. Eartha Mosley.

Media: *The Times and Democrat* Reporter, Mr. Christopher Huff.

ADOPTION OF AGENDA

Chairman Way asked for a motion to adopt the agenda. Trustee Irvin made the motion. Trustee Helms asked that the agenda be amended to include Academic Affairs Distance Education Policy. The motion was seconded by Trustee Vinzani. Vote: unanimously approved. Discussion of the policy would follow the President's Report.

APPROVAL OF MINUTES

Chairman Way asked for a motion to approve the minutes from November 14, 2016. Trustee Swanson moved to approve the minutes. The motion was seconded by Trustees Irvin. Vote: unanimously approved.

The Chairman's Update was scheduled for the Executive Session because the issues related to contractual and legal matters.

PRESIDENT'S REPORT (ATTACHMENT 2)

President Clark began by stating that it was a good and busy quarter for the University. He commended Chairman Way on his selection as the *T & D's* 2016 Person of the Year, and his inclusion in the Orangeburg County Business of Hall of Fame.

The SACSCOC Fifth-Year Interim Report efforts are on track by Dr. Luke and Dr. Rita Teal as a consultant. The second draft will be completed on February 15 for distribution and comments. The Report was due on March 15th to SACSCOC.

Trustee Irvin inquired as to Dr. Belle Wheelan's visit to the University. Dr. Luke stated he is still waiting to hear from her concerning the visit.

The President shared that the Spring enrollment was up for first-time freshmen by 94%, first-time transfers (2-year) by 32%, first-time transfers (4-year) by 138%; and the total new enrollment was up by 85%.

The House Ways and Means Budget Request for 2017-2018 submission was due on January 26th and the presentation was scheduled for January 31st.

The kickoff reception held on January 19th in North Charleston for the University's Healthcare Management MBA Program was a success. Contacts have been made with the hospital CEOs and executives in the area. The institution will begin to establish partnerships in the Midlands and Charleston.

The Roads and Sidewalks Project, phase I, was completed including, pre-bids, sidewalks, and sections of Geathers and Buckley Streets. Work was completed on January 20th. Phase II consisted of additional bids, a protest period, and was ready for milling and paving of the streets.

Founders' Day Weekend was discussed. The President recommended that the President's Installation be included in the weekend of events. Mr. A.L. Fleming and Ms. Shondra Abraham were asked by the president to give an overview of the activities scheduled for Founders' Day weekend.

The bond refinancing of Hugine Suites was \$34M. This constituted an annual savings of \$500K per year. The new Payment schedule would take effect no later than April 2017.

Officials from SC State University and Midlands Technical College are working to announce a new joint partnership that will expand access to higher education opportunities for transfer students who seek to advance their careers.

The University of South Carolina and SC State have several collaborative projects. Currently work is going on with the pool and the fitness center in Truth Hall.

Chairman Way inquired as to when the vendor payable invoices for 120 days and older could be written off. Mrs. Brewington indicated that they would be written off by the end of the year.

There is still work to be done with Student Receivables. Somewhere in the past, the policies were changed and student receivables increased. Recent procedures led to the receivable increasing, but with the tighter constraints in place there has been a decline.

The IT Director, Dr. Damian Clarke, has been reassigned to report directly to the President. The network infrastructure system will be reviewed and repaired.

The President noted that enrollment is the responsibility of all persons. Once the University enrollment reaches 3,150 students, the furloughs would be eliminated. In closing, the President stated that if the institution receives additional students, housing must be made available. Truth Hall is a necessity, the President is seeking options to refinance that residence hall.

ACADEMIC AFFAIRS DISTANCE EDUCATION POLICY

Trustee Helms made a motion to approve the Distance Education Policy. The motion was seconded by Trustee Vinzani. Vote: unanimously approved.

EXECUTIVE SESSION

Trustee Swanson made a motion to enter into Executive Session to discuss contractual matters, personnel and to receive legal advice. The motion was seconded by Trustee Shell. Vote: unanimously approved.

OPEN SESSION


Chairman Way asked for a motion to come out of Executive Session. *Trustee Helms moved the motion, and Trustee Irvin seconded the motion. Vote: unanimously approved. The Chair shared that no actions or votes were taken in executive session. The chairman's report was made in Executive Session because it contained contractual and legal matters.*

ADJOURNMENT

The Chairman entertained a motion to adjourn the meeting. *Trustee Vinzani moved, and Trustee Irvin seconded the motion. Vote: unanimously approved.*

The meeting adjourned at 12:40PM. The next Board of Trustees meeting is scheduled for April 13, 2017.

Submitted by,



Recorder

Attachments

- 1 – Agenda
- 2 – President's Clark Handouts
- 3 – Resolution from Academic Affairs – Distance Education Policy