

**MINUTES**  
**SC STATE UNIVERSITY INTERIM BOARD OF TRUSTEES**  
**SPECIAL TELECONFERENCE MEETING**  
**LOWMAN HALL BOARD CONFERENCE ROOM**  
**ORANGEBURG, SOUTH CAROLINA**  
**MARCH 9, 2017**

**CALL TO ORDER / OPEN SESSION:**

Chairman Charles S. Way, Jr. called the meeting to order at 3:04PM. Chairman Way noted that proper notice was given regarding the meeting to comply with the Freedom of Information Act. The agenda was circulated to the members (Attachment 1).

**Trustees Present via Phone:** Mr. Charles S. Way, Jr., Mr. Milton Irvin, Dr. Doris Helms, Mr. Donnie Shell, Mr. Steve Swanson, and Mr. Jeff Vinzani. *Ex-Officio Members:* Mrs. Vernell Brown and Mr. Juwan Ayers.

**Administrators & others present:** *President*, Mr. James E. Clark (via phone); *Acting Provost*, Dr. Learie Luke and *Administrative Coordinator and Recorder*, Mrs. Eartha Mosley (on-site).

**Media:** *The Times and Democrat* Reporter, Mr. Christopher Huff.

**ADOPTION OF AGENDA**

*Trustee Helms made a motion to approve the agenda. The motion was seconded by Trustee Vinzani. Vote: unanimously approved.*

**UNIVERSITY'S CREDIT HOUR POLICY AND PROCEDURES**

Chairman Way asked Dr. Luke to give a review of the University Credit Hour Policy. Dr. Luke stated the policy actual makes no changes to SC State current practices. It's required by SACSCOC to ensure that all the universities are in compliance for federal financial aid. This policy is tied to that. It sets a credit hour at 50 minutes of instruction per week over an entire term, or a minimum of 700 minutes per term.

*Trustee Helms made a motion to approve the University's Credit Hour Policy. The motion was seconded by Trustee Vinzani. Vote: unanimously approved.*

**ADJOURNMENT**

The Chairman entertained a motion to adjourn the meeting. *Trustee Vinzani so moved, and Trustee Swanson seconded the motion. Vote: unanimously approved.*

The meeting adjourned at 3:08PM.

Submitted by,

*Eartha Mosley*

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Eartha Mosley  
Recorder

Attachment  
1 – Agenda