

MINUTES
SC STATE UNIVERSITY INTERIM BOARD OF TRUSTEES MEETING
LOWMAN HALL BOARD CONFERENCE ROOM
ORANGEBURG, SOUTH CAROLINA
MAY 16, 2016

CALL TO ORDER / OPEN SESSION:

Chairman Charles S. Way, Jr. called the meeting to order at 10:06AM. Chairman Way noted that proper notice was given regarding the meeting to comply with the Freedom of Information Act. The agenda was circulated to the members (Attachment 1). President Evans asked for a moment of silent prayer out of respect for the passing of the University's former Senior Vice President of Finance, Mr. John Smalls, afterwards he gave the invocation.

Trustees Present: Mr. Charles S. Way, Jr, Dr. Doris Helms, Mr. Milton Irvin, Mr. Donnie Shell, Mr. Steve Swanson, Mr. Jeff Vinzani and Mr. James E. Clark. *Ex-Officio Members:* Mrs. Vernell Brown.

Ex-Officio Absent: Mr. Justin Brown

Administrators & others present: *Interim President*, Dr. W. Franklin Evans; *General Counsel*, Mr. Craig Burgess; *Acting Provost*, Dr. Learie Luke; *Vice President of Finance and Management*, Mr. Edward Patrick; *Vice President for Enrollment Management*, Mrs. Betty Boatwright; *Vice President for Student Affairs*, Dr. Tamara Jeffries-Jackson; *Associate Vice President for Institutional Advancement*, Mr. A.L. Fleming; *Executive Director for 1890 Programs and Extension*, Mr. Delbert Foster; *Executive Director for Institutional Effectiveness*, Dr. Rita Teal; *Athletics Director*, Mr. Paul Bryant; *Director of Public Relations*, Mrs. Elizabeth Mosely-Hawkins; *Special Assistant to the President for Executive Affairs*, Ms. Shondra Abraham; *Southern Strategy Group*, Ms. Heather Smith and *Administrative Coordinator and Recorder*, Mrs. Eartha Mosley.

Media: *The Times and Democrat Reporter*, Mrs. Dale Linder-Altman *WIS Reporter*, Ms. Meaghan Norman and *WLTX Reporter*.

ADOPTION OF AGENDA

Chairman Way asked for a motion to adopt the agenda. Trustee Swanson motioned that the agenda be adopted. The motion was seconded by Trustee Vinzani. Vote: unanimously approved.

CHAIRMAN'S UPDATE

No update as the Chairman shared that he had just returned this morning from traveling abroad.

PRESIDENT'S REPORT (ATTACHMENT 2)

The President thanked those who attended the spring 2016 commencement. Ms. Sheryl Underwood received the Honorary Doctorate of Humane Letters degree. A total of 593 graduates received degrees. The Men's and Women's Tennis Teams along with Coach Hardeep Judge are the 2015-2016 MEAC Champions, and were recognized as such by President Evans.

The S.T.A.T.E. Club (ATTACHMENT 3)

Mr. Rodney Jenkins, president of the STATE Club, gave a brief summary on the organization. He concluded by stating the University Athletics and the Foundation have oversight and signature authority of all expenditures. The organization is committed to accountability and transparency.

Enrollment

President Evans reported on the comparison of admission applications received for fall 2016 (6,078) vs fall 2015 (4,947). The students admitted for fall 2016 (2,468) vs fall 2015 (2,353) and students pre-registration for fall 2016 (295) vs fall 2015 (282). Chairman Way inquired of the student anticipated for fall 2016. President Evans expressed that should all go well, he expects 3,000 students. Arrangements are being made for housing of all students. Trustee Helms thanked Mrs. Betty Boatwright for the drafted materials.

Commission on Higher Education (CHE)

On May 5, 2016 CHE approved SC State University's proposal to offer the MBA with a concentration in Healthcare Management at the Lowcountry Graduate Center in Charleston. The institution will seek approval from SACSCOC this summer but will not be considered by the accrediting agency until the University is removed from probation.

Fundraising

The University's annual campaign goal was \$2M. To date \$4.2M have been raised to include cash and pledges. All areas of fundraising have increased significantly.

SACSCOC (ATTACHMENT 4)

The Special Committee visited in April and there is a continuing focus on our finances, specifically CR 2.11.1 and CS 3.10.1, which speaks to our short-and long-term debt. The University goes before the SACSCOC Board on June 15th in Memphis, Tennessee at the Peabody Hotel. President Evans distributed SACSCOC Disclosure Statement along with the Administration Procedures for Meetings of the Committee on Compliance and Reports.

Chairman Way commended President Evans on a wonderful commencement convocation. The President mentioned Ms. Underwood did not request any financial support for her travel or speaking fee.

UNIVERSITY'S FINANCIAL UPDATE (ATTACHMENT 5)

An overview was given by Mr. Patrick, he added his division is working on finalizing the FY '17 budget. Currently, working on the fine tuning the details.

He met with the Blue Ribbon Committee on Thursday, May 12th and the committee is requesting a roll forward in restricted cash and cash drawdown details by sponsored programs for each month. Mr. Patrick stated that he and his staff are currently working on the SACSCOC documents. Once completed, he will work on the Blue Ribbon Committee request and he would inform Brenda Hart of such.

Orangeburg County would begin paving the roads in November; however, the milling cost of the roads are under discussion with the County Transportation Commission (CTC). He and Mr. Ken Davis have a meeting scheduled with the CTC.

The bank transition is moving forward with South State Bank and he would have an update next week. Trustee Helms requested a more detailed budget presentation. She would like to have the budget by divisions/departments. On the academic side of the budget by division/departments would reveal where the funds actually are, what is unfunded, where

funds should be placed, salaries and fringe benefits as well. She continued by stating, the current budget presentation does not translate to the needs of University. Trustee Swanson noticed in athletics, the fees were \$1M less than the expenses which were \$1/2M higher. Mr. Patrick replied, what we are seeing is the reduction of athletic fees and the equal increase in tuition.

Financial Statements and Audit

Mrs. Teare Brewington gave an overview, she stated the total current assets as of March 30, 2016 is \$29M compared to March 30, 2015, which was \$28M. The total current liabilities are \$16M compared to \$23M as of June 30, 2015.

As of April, overall things are positive with two more months remaining in FY16. All anticipated revenues have been received including summer school monies. She is expecting an early closing year end. Trustee Irvin inquired of the anticipated surplus for '16 FY16.

Other Matters

Trustee Helms shared that four groups of the Clemson Architectural Graduate Students made their design presentations on campus for the new Student Center. Dr. Tamara Jeffries-Jackson said the designs were exceptional and it was apparent that a lot of thought was given to each design. The designs will be placed in a portfolio for a later review. Trustee Helms stated Omari Richards, an excellent student ambassador for the University, attended one of the presentations at Clemson University.

Trustee Helms revealed that for the Presidential Search, the State of SC has decided to put out a bid to approve three to four firms to conduct all higher education searches for presidents; therefore, the State would not allow the University to conduct a search concurrent with the State. The Chairman elaborated that this institution have a special situation and he hoped to make contact with certain representatives to discuss the matter.

EXECUTIVE SESSION

Trustee Irvin made a motion for the Trustees to enter into Executive Session to discuss contractual and employment matters and also to receive legal advice. The motion was seconded by Trustee Helms. Vote: unanimously approved. The Chair asked the following persons to remain in the Boardroom: President Evans, Mr. Ed Patrick, Dr. Rita Teal, Ms. Heather Smith and Mrs. Teare Brewington.

OPEN SESSION

Chairman Way asked for a motion to come out of Executive Session. *Trustee Helms so moved and Trustee Swanson seconded the motion. Vote: unanimously approved. The Chair stated no action or votes were taken in Executive Session.*

Trustee Helms made a motion to approve the Tenure and Promotion recommendation as presented by the administration. The motion was seconded by Trustee Swanson. Vote: unanimously approved.

ADJOURNMENT

The Chairman entertained a motion to adjourn the meeting. *Trustee Irvin so moved and Trustee Helms seconded the motion. Vote: unanimously approved.*

The meeting adjourned at 5:42PM.

Submitted by,

Eartha Mosley

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Recorder

Attachments

- 1 – Agenda
- 2 – President's Evans Handouts
- 3 – S.T.A.T.E Club Handout
- 4 – SACSCOC Handout
- 5 - University Financial Update