

MINUTES
SC STATE UNIVERSITY INTERIM BOARD OF TRUSTEES MEETING
LOWMAN HALL BOARD CONFERENCE ROOM
ORANGEBURG, SOUTH CAROLINA
NOVEMBER 12, 2015

CALL TO ORDER / OPEN SESSION:

Chairman Charles S. Way, Jr. called the meeting to order at 10:01AM. Chairman Way noted that proper notice had been given to comply with the Freedom of Information Act. The agenda (Attachment 1) and minutes (Attachment 2) had been circulated to the members. Chairman Way indicated that all Trustees were present. Trustee Shell extended the invocation.

Trustees present: Mr. Charles S. Way, Jr, Mr. James Clark, Dr. Doris Helms, Mr. Milton Irvin, Mr. Donnie Shell, Mr. Steve Swanson and Mr. Jeff Vinzani. *Ex-Officio Members:* Mrs. Vernell Brown and Mr. Justin Brown.

Administrators & others present: *Interim President, Dr. W. Franklin Evans; General Counsel, Mr. Craig Burgess; Acting Provost, Dr. Learie Luke; Vice President of Finance and Management, Mr. Edward Patrick; Vice President for Enrollment Management, Mrs. Betty Boatwright; Vice President for Student Affairs, Dr. Tamara Jeffries-Jackson; Vice President for Institutional Advancement & University Relations, Ms. Sonja Bennett-Bellamy; Executive Director for 1890 Programs and Extension, Mr. Delbert Foster; Executive Director for Institutional Effectiveness, Dr. Rita Teal; Special Assistant to the President for Executive Affairs, Mrs. Shondra Abraham; and Administrative Coordinator and Recorder, Mrs. Eartha Mosley; Southern Strategy Group, Ms. Heather Smith.*

Media: *The Times and Democrat* Reporter, Mrs. Dale Linder-Altman and *WLTX* Reporter, Ms. Janae Frasier.

ADOPTION OF AGENDA

Chairman Way asked for a motion to adopt the agenda. Trustee Vinzani moved to adopt the agenda. The motion was seconded by Trustee Swanson. Vote: unanimously approved.

APPROVAL OF MINUTES

Chairman Way asked for a motion to approve the minutes for September 17th. Trustee Irvin so moved to approve the minutes. The motion was seconded by Trustee Swanson. Vote: unanimously approved.

PRESIDENT'S UPDATE (ATTACHMENT 3)

President Evans shared that the School of Business have a program on campus in which individuals from the corporate world interface with our students. The speakers are high profile individuals from Fortune 500 Companies. The students are provided skills, knowledge and insights of the working world. He introduced Dr. Ann Winstead, Executive Director of the program to share highlights on the Executive Speaker Series.

Executive Series

Dr. Winstead thanked President Evans and Dr. Barbara Adams for their support of the program. A PointPower presentation was presented giving a summary on the Leadership and Professional Development Program to include LAPD Curriculum that includes the Executive Speaker Series, the Executive In-Residence Program, a Leadership Forum and a Leadership Institute. *See Attachment*

SGA President, Mr. Justin Brown was also introduced to the Trustees by President Evans.

Enrollment

Currently 138 new students have been admitted for the 2016 spring semester, 197 students are potential graduates for December 2015. With the 209 dual enrollment students, the total enrollment is 3,054.

Trustee Clark requested that each month the Trustees receive data concerning actual vs budget to ensure that the University is on target. In addition, he also asked that he be made aware of any surprise investment requirements.

Fundraising

The President shared the following donation to the University: SCANA contributed \$100K, Coca Cola donated \$50K, Boeing \$27.3K, Alumni Chapters \$121.3K, National Alumni Chapter \$100K and The STATE Club \$220K. The total raised within 5 months \$1,029,591.21 since July 2015. Mr. A.L. Fleming revealed Congressman James Clyburn has an endowment of \$1.5M with the University. The Chairman shared that all the Congressman's honorarium and speaking engagements monies are donated to the University. A donation \$70K was contributed to the institution to establish the Emily E. Clyburn Honor College Scholars Program. In addition, Congressman Clyburn was instrumental in securing the SCANA gift.

SACSCOC

Consultants have been identified as the University reviews its documents, ensuring appropriate documents are in compliance with SACSCOC. The 1st draft has been provided in "SharePoint" to all Trustees for review. The initial timeline was modified to keep dates on track. Trustee Clark injected that he had reviewed the SACSCOC documents and noticed many areas are missing documentations. He encouraged the completion of all documentation in order that the Trustees may provide feedback. Trustee Helms recommended December 1st as the deadline for all documentations. The Trustees gave President Evans a directive to handle the situation of persons not in compliance with SACSCOC documentation deadline.

Reduce Audit Findings

In order to reduce the audit findings and as the year end closeout is progressing, the finance team is trying to provide all documents for BDO. The Internal Audit Team has been meeting and is working extremely hard and has provided recommendations on two areas that will assist with SACSCOC: the dual employment issue and compensated absences. Trustee Helms asked that the Trustees be provided the recommendations as compensated absences was also a major problem at Clemson University.

Trustee Clark asked about the audit findings, "Is the institution confident that the issues have been addressed that were raised?" Trustee Irvin mentioned that he receives BDO report biweekly concerning the five financial findings. The University currently has produced the best responses that it ever has. There is one area of concern but the institution is making progress on that area.

Specialized Accreditations

The following programs will be reviewed for Reaffirmation on November 15-17, 2015 by the Accreditation Board for Engineering and Technology (ABET): Computer Science; Electrical Engineering Technology, Industrial Engineering Technology and Mechanical Engineering Technology.

Visibility

The President concluded his update by sighting a few positive events: he attended the White House Initiative on HBCUs, the Commission on Higher Education (CHE) held their November meeting on the campus, the President attended the Orangeburg County Council meeting, \$3.2M was awarded to the Rehabilitation Counseling Program, \$25K from the Home Depot Retool Your School, and in Richland, SC a street was dedicated in honor of the University's first President, Thomas E. Miller and Congressman Clyburn held a Press Conference on the campus.

Budget

Trustee Clark inquired of the budget. Mr. Patrick indicated the University is on track; however, there were some additional costs due to the floods that was being assessed. Chairman Way asked about any damages due to the October floods and help from Federal Emergency Management Agency (FEMA). Mr. Patrick stated that he is working with a consultant firm that specializes in floods. This firm is assisting Orangeburg and surrounding counties.

Trustee Clark asked as we progress with the budget, are there any areas to be concerned about and is everyone outside of his department on target with the budget? Mr. Patrick stated the challenges are with the cash management and an item that was not budgeted namely the stadium lights; however, so far the budget is on course. Trustee Irvin requested as good governance as a Board, that Mr. Patrick provide a high level one page report on the actuals vs budget and a forecast at every meeting.

DISCUSSION ON MEDEX ACADEMY

Trustee Helms briefed the Board on an opportunity for the University to become partners with Med Ex Academy an Academic Health Center. The Medical Experience Academy or MedEx Academy is a one-of-a-kind program developed to create more interest among young people in pursuing careers in healthcare. Students accepted into the academy have the unique opportunity to explore health care through simulations, lectures, workshops, research and community service.

Greenville Health System (GHS) is the only academic health center of its kind in the nation. GHS and its primary academic partners — Clemson University, Furman University and the University of South Carolina — are working together to pave the way for breakthroughs in healthcare delivery, access and affordability through a unique concept known as GHS Clinical University.

Providing access to more than 40 academic professional programs, a medical school, clinical and translational research, and the region's largest healthcare delivery system, GHS Clinical University is dedicated to helping the health professionals of today and tomorrow meet the real-world needs of the community.

The academy is divided into four tiers. Each tier has its own eligibility requirements, application process, program dates and curriculum developed specifically for students based on their academic level.

The Academic Health Center was recently reaccreditation by Association for the Accreditation of Human Research Protection Program (AAHRPP) and during the process it was noted that the diversity of students was not where it should be. The diversity of the students in the medical field should reflect the diversity of the State.

The development of an HBCU program will be established to include Claflin University, NC A&T University, Johnson C. Smith University and SC State University. The program would assist our Biological Science Majors in moving forward in their careers. Housing would be available at Greenville Tech. and stipends are also available in the program. The University would be expected to provide a faculty Liaison person which would be Dr. Learie Luke and student ambassadors.

DISCUSSION ON FUTURE COMMITTEE & BOARD MEETINGS

There were discussions regarding the length of time necessary for each committee to present their reports; ample time allowed to meet the CHE deadlines and whether to continue the monthly board meetings. After some dialogue, the next Full Board of Trustees' meetings will be held on December 14th and January 19, 2016 with the committee meetings being held in February 2016. Trustee Swanson suggested a Full Board Meeting to be held on day two of the committee meetings.

COMMITTEE REPORTS

Trustee Helms stated that the Academic Affairs Committee is recommending the approval of fee increases to be added to or to replace the current list of fees. The current fees follow: Application for Degree \$100.00; Late Fee, Application for degree \$25.00; Credit by Exam \$25.00; Electronic Transcript \$12.75-; Paper Transcript-mailed \$14.75; Paper Transcript-pick up \$15.00; Duplicate Diploma \$50.00; Application for Certificate \$30.00; Live Text Fee \$95.00; Studio Art Labs \$75.00; All Lab Courses \$75.00; Library Fee \$75.00; Technology Fee \$200.00; Certain Nursing Courses \$200.00; SA 300 Cultural Immersion course \$2,500-\$5,000. The new and/or revised fees are listed on the Resolution from the Division of Academic Affairs signed by the Provost, President and Chairman of the Board of Trustees attached. *Trustee Swanson motioned to approve, the motion was seconded by Trustee Clark. Vote: unanimously approved.*

Trustee Helms stated that the Academic Affairs Committee is recommending the approval of the Educational Policies Council's proposals as follows: a Minor in Robotics and Embodied Intelligence; Nuclear Engineering (Curriculum Revision); MBA Concentration in Healthcare Management; New Courses: HC 520 Healthcare Policy Law and Ethnics, HC 521 Healthcare Organizational Behavior and Human Resource Management, HC 522 Quality Management in Healthcare, HC 523 Healthcare System Delivery in the US; M.ED. Counselor Education (Curriculum Revision); a revised Spanish Minor; and the Low Country Graduate Center as a site for SC State academic programs. *Trustee Swanson motioned to approve, the motion was seconded by Trustee Irvin. Vote: unanimously approved.*

EXECUTIVE SESSION

Trustee Clark made a motion for the Trustees to enter into Executive Session. The motion was seconded by Trustee Vinzani. Vote: unanimously approved.

OPEN SESSION

Chairman Way asked for a motion to come out of Executive Session. *Trustee Clark so moved and Trustee Swanson seconded the motion. Vote: unanimously approved.* The Chair stated that there were no actions or votes taken in Executive Session.

ADJOURNMENT

The Chairman entertained a motion to adjourn the meeting. *Trustee Swanson so moved and Trustee Shell seconded the motion. Vote: unanimously approved.*

The meeting adjourned at 3:13PM.

Submitted by,

A handwritten signature in cursive script that reads "Eartha Mosley".

Eartha Mosley
Recorder

Attachments

- 1 – Agenda
- 2 – President's Evans Handouts