

## SOUTH CAROLINA STATE UNIVERSITY

Policy Number: 5.6	
Policy Title: Transfer Credit Policy	
Original Date: August 1, 2019	Revision Date: August 1, 2019
Responsible Office: Office of the Vice President for Academic Affairs/Provost	Administrative Division: Academic Affairs

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### **PURPOSE**

South Carolina State University's regional accrediting agency, the Southern Association of College and Schools Commission on Colleges (SACSCOC), requires in Standard 10.8 that each institution "publishes policies for evaluating, awarding, and accepting credit not originating from the institution." This update strengthens the language of the policy by clarifying that an "academically qualified person" reviews the courses in question, as required by the standard.

### **POLICY STATEMENT**

Effective Academic Year 2019-2020, the Transfer Credit Policy in the Undergraduate Catalog shall read as follows:

Credit for other courses will be accepted only under the following conditions: each course is to be approved in advance by the departmental chair or the dean of the school concerned, in consultation with an academically qualified person (when necessary), such as a program coordinator, and such approval, including a justification explaining the comparability of the course with the requirement it substitutes, must be filed in writing with the Registrar's Office; and each course is passed with a grade adequate for transfer purposes.

Effective Academic Year 2019-2020, the Transfer Credit Policy in the Graduate Catalog shall read as follows

A maximum of 12 semester hours of graduate credit may be transferred by candidates for any graduate degree as electives or for required courses subject to the review and approval

of an academically qualified person, such as the student's advisor, departmental chair, and the Dean. A written justification explaining the course's comparability with the requirement it substitutes must be filed in writing with the Registrar's Office.

**APPROVAL**

<b><u>See attached signed resolution.</u></b>	
_____ President or Chairperson of the Board of Trustees	_____ Date
_____ Print Name	

South Carolina State University Board of Trustees  
Resolution from the Division of Academic Affairs July 2019  
Transfer Credit Policy

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WHEREAS, the Provost and the Accreditation Liaison have reviewed the transfer credit policies in the undergraduate and graduate catalogs for compliance with SACSCOC standards; and

WHEREAS, it is necessary to align current transfer credit policies with accreditation standards; and

WHEREAS, the revised policies have been approved by the Educational Policies Council and the Faculty Senate;

BE IT RESOLVED that the Board of Trustees of South Carolina State University approves the attached revisions of the transfer credit policies in the undergraduate and graduate catalogs pending approval by the Graduate Studies Council and the Teacher Education Council.

DocuSigned by:  
Learie Luke, Vice President for Academic Affairs/Provost 8/1/2019  
87D10BF292BA413  
Learie B. Luke, Provost \_\_\_\_\_ Date

DocuSigned by:  
James E. Clark, University President 8/8/2019  
64970DDA945845E  
James E. Clark, President \_\_\_\_\_ Date

DocuSigned by:  
Milton Irvin 8/8/2019  
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Milton Irvin, Chairman \_\_\_\_\_ Date